

# ISI Trainer

## *Job Description*

Thank you for your interest in becoming an approved ISI Trainer. Trainers support ISI's educational programming by facilitating workshops to participants wishing to become Envision Sustainability Professionals (ENV SPs). Workshops may be facilitated in person or remotely. Workshops are an engaging way for users to learn more about Envision, practice using the framework, and discuss potential applications with their colleagues. ISI Trainers bring the Envision framework to life and enhance ISI's educational programming.

This document details the responsibilities and qualifications of approved ISI trainers.

### **Responsibilities**

ISI trainers have successfully completed the Train the Trainer course and are approved by ISI to deliver Envision Sustainability Professional (ENV SP) training workshops.

ISI trainers' primary duties are to:

- Deliver ENV SP training workshops that qualify participants to take the ENV SP exam.
- Use ISI's workshop management portal online to ensure workshop attendees register and pay fees to ISI for attending credential workshops.
- Coordinate credential workshop logistics with host.
- Participate in ISI workshop evaluation and feedback process.

### **Qualifications**

To be selected as an ISI trainer and to participate in the Train the Trainer course, the applicant must meet all of the following criteria.

- Be credentialed as an active Envision Sustainability Professional (ENV SP).
- Have experience in instructional design or in facilitating or delivering workshops.
- Have at least 5 years of professional experience.